



24 March 2020

## **COVID-19 – LAKE TAUPŌ AND LAKE ROTOAIRA FOREST TRUST OFFICE CLOSURE**

E ngā reo rangatira mā, tēnā koutou katoa.

In light of recent developments and announcements from Prime Minister Jacinda Adern, the Lake Taupō Forest Trust office will be **closed until further notice**. Our services will continue. However, capacity is limited, and you may experience some delays while the closure is in place.

Emailing is our preferred method of contact. If you do not have email, you can still phone our office number 07 386 8839 and leave a message. We will endeavour to get back to you as quickly as possible.

### **Forest access permits**

We are considering changes to the current permit system and will let you know what these changes are over the next 24 hours.

We encourage you to follow our facebook posts and website messages as we release updated information over the coming days and weeks.

### **Lake Rotoaira Forest Trust kaumatua health assistance grants**

These will continue to be processed. Application forms can be requested by emailing [ownership@lrft.co.nz](mailto:ownership@lrft.co.nz). We will not be accepting mail by postal box so please email your completed and signed application form. If you need to speak to us by phone, you can do so by phoning 07 386 8839 and leave a message. Your phone enquiry will be handled as quickly as possible.

### **Tangihanga grants**

Tangihanga grants will continue to be processed. Application forms can be requested by emailing [ownership@lftft.co.nz](mailto:ownership@lftft.co.nz). We will not be accepting mail by postal box so please email your completed and signed application form to [ownership@lftft.co.nz](mailto:ownership@lftft.co.nz). If you are unable to do this, contact our owners services team on [ownership@lftft.co.nz](mailto:ownership@lftft.co.nz) or phone 07 386 8839. Your phone enquiry will be handled as quickly as possible.

### **New registrations and changes to personal details**

If you are registering for the first time or need to update your personal details including your bank account, contact our team by email [ownership@lft.co.nz](mailto:ownership@lft.co.nz) or phone 07 386 8839.

### **Forest Trusts annual distributions**

This will proceed as planned, on or about 17 April 2020. Remittance advice notices will only be issued on request and you will need to provide an email address for these to be sent. If you have changed your bank account recently it is important that you scan and email your verified bank account to us [ownership@lft.co.nz](mailto:ownership@lft.co.nz). Please be sure to have these changes to us no later than Tuesday 14 April 2020.

All other enquiries should be directed to [ownership@lft.co.nz](mailto:ownership@lft.co.nz)

We will continue to keep owners updated as developments unfold so please continue to check our website and facebook page for any latest developments.

Ngā manaaki ki a tātou, kia maratau, kia atawhai, kia tau te rangimārie.



John Bishara  
Chief Executive